

Small Group Leader Job Description

Vineyard Small Group leaders fill a pivotal role in the life of our church. Their role is to shepherd a small group of believers to together experience and extend Jesus' truth, love and power. They do this by reaching Upward, Inward, Outward, and Forward with their small group.

I. **Reaching Upward**

- A. Consistently taking time with God
- B. Growing in relationship with Christ
- C. Praying for small group members, the small group meeting, and unbelieving friends

II. **Reaching Inward**

- A. Nurturing community, loving relationships, and fun activities within their group
- B. Guiding their small group meetings to include the components of *Welcome* (Icebreakers), *Word* (Bible Study), *Worship, Witness* (Reaching Out to Un's—The Unconnected, Unchurched and Unbelievers), and *Wind* (Ministry)
- C. Occasionally having the group extend love to Vineyard members in times of special need
- D. Attending Leadership Team meetings and completing SG Reports to receive support and to keep their Coach and Community Life Pastors current with what is happening in the group

III. **Reaching Outward**

- A. Envisioning the group to reach beyond itself in mission and outreach
- B. Taking time as a group to pray for friends, family and co-workers who need Christ
- C. Helping with an ALPHA or Beginnings meal at least once a year

IV. **Reaching Forward**

- A. Encouraging potential leaders to come to our Vineyard Leadership Team meetings and Small Group Leader Training
- B. Giving away ministry to others
- C. Progressively handing over leadership of as many parts of group life as possible to others

What We Offer Vineyard Small Group Leaders

We want our Small Group Leaders to receive continual support and encouragement from the church and pastoral staff. To this end we plan and provide:

- I. **Monthly leadership team meetings to provide a context for encouragement, ministry, and envisioning**
- II. **Ongoing training at our winter Leadership Rally**
- III. **A support team of Small Group Coaches and Community Life Pastors to offer prayer, encouragement, and problem-solving to help leaders**
- IV. **An annual appreciation event**

Small Group Leader Relational Requirements

Small Group Leaders are imperfect people who are nevertheless growing in their relationship with God and others. The lifestyle they live is pivotal because in Small Group relationships values are more often caught than taught. We expect leaders to demonstrate integrity and growth in the following relationships.

I. Relationship with God

- A. Has a consistent devotional time
- B. Has been to (or will soon attend) an "Encounter God Retreat"

II. Relationship with family

- A. In obedience to God is seeking to have as positive a relationship as possible with their immediate family
- B. Takes time needed to grow in family relationships
- C. Is not involved in any extramarital sexual relationships

III. Relationship to church

- A. Is a committed member of The Vineyard Church
- B. Speaks positively and supportively of the church and its leadership
- C. Gives a tithe (10%) of their income to the church
- D. Has attended (or will soon attend) the "How to Lead a Great Small Group Training"
- E. Shares the value of Holy Spirit ministry and welcomes expression of all the gifts of the Holy Spirit

IV. Relationship with others

- A. Has a good reputation among Vineyard members and others where they work and live
- B. Has attended (or will soon attend) "Learning to Minister Like Jesus"
- C. Wants to positively impact their relational world with the kindness and love of Jesus